

## Terms of Reference

Ispahani Islamia Eye Institute & Hospital (IIEI&H) is a not for profit entity, referral tertiary Eye Institute & Hospital, focused in quality eye care, dedicated to the reduction of suffering and working towards enkindling light to millions through its presence in the capital of Bangladesh and branches across the country. IIEI&H has been working in Bangladesh since 1960.

Currently, Ispahani Islamia Eye Institute & Hospital is inviting Expression of Interests (EOIs) from reputed and experienced architecture firms/ individuals to make **floor design, Equipment orientation and sequential work flow for 06nos. of floors of its new building under construction.**

**Purpose of the Consultancy:** *The purpose of the consultancy is to conduct 1<sup>st</sup> to 7<sup>th</sup> floor designing the interior arrangement of Hospital facilities ranging from wards, cabin, OT and other facilities but not limited to in its area measuring 16,000 sft. per floor.*

### **Specific Tasks to be undertaken by the Consultant(s):**

#### **1. Architectural Schematic Design (ASD)**

The consultant shall obtain all the requirements from IIEI&H, bye-laws, hospital accreditation norms if any, existing plans of the building prepared by others and any other information required to redesign the internal arrangement of the building.

Furnish Architectural design report and single line plans showing proposed arrangement of rooms with room dimensions.

#### **2. Architectural Concept Design (ACD)**

The consultant shall obtain feedback from authorized representative of IIEI&H on ASD.

Revise as necessary the ASD in line with the feedback from IIEI&H and prepare Architectural Concept drawings comprising complete floor plans showing door & window locations, layouts of built-in and movable furniture and material palette for all areas for consideration and approval of IIEI&H.

#### **3. Final Concept Design (FCD)**

The final concept design shall comprise final set of drawings showing doors, windows, furniture and suggestive equipment layouts, final materials, areas to be air conditioned with suggestive specifications for air quality, areas to be covered by false ceiling, conceptual Designs of built-in furniture, Signage etc. with a Detailed Design Report.

The FCD will contain sufficient information for others to prepare construction documents and drawings necessary for construction.

#### **4. Scrutiny of Construction drawings and documents**

The consultant shall scrutinize Construction drawings and documents prepared by others to be appointed and paid by IIEI&H for compliance with Design Intent and technical requirements.

Apart from above, the tasks is not limited to rather includes MEP; i.e. mechanical, electrical and plumbing drawings at the good self in line with requirement for NABH accreditation

**Qualification Requirements for the Consultant Firm(s):**

- Previous experience in providing architectural design to Hospital, more precisely, to Eye care hospital in country or abroad.
- Good understanding on concept of OT functionalities at large and subsequent patient flow and optimization of OT facilities, infection control, HVAC etc.
- Strong knowledge and understanding on NABH accreditation and translating that in the design phase

*Interested consultants with relevant experience can submit a Technical and a Financial proposal with a Cover letter detailing the suitability for the assignment and current contact information to: Supply Chain Department , **Ispahani Islamia Eye Institute & Hospital, Sher-e-Bangla Nagar, Dhaka-1215**  
**OR by email to [scm@islamia.org.bd](mailto:scm@islamia.org.bd)***

**Closing Date: 19th March, 2019**

**Any form of persuasion shall result disqualification of the EOI.**

